

Leaflet on Cloud Computing

A. The following points are particularly important for ETH members to consider when **using** cloud services:

- provider dependence
- availability and quality of service
- (partial) loss of control over data
- provider's location criteria (economically, politically and legally)
- responsibility for outsourced data remains with the user, resp. client
- Conditions and Privacy Policy of the provider and their compliance with the terms of the ETH Zurich Privacy Policy
- encryption can only provide limited security
- ensuring the retransfer of data
- cancellation policies
- providers are not liable for data corruption or loss
- provider's disclosure obligations to government authorities concerning stored data

How would data loss affect me, the research group or the ETH Zurich (risk assessment)?

B. **Admissibility** of the use of cloud services

The removal of sensitive data from ETH Zurich (e.g. research data subject to contractual confidentiality with third parties, important ETH Zurich business data such as financial data, personal employee or student data, reports) **is not permitted**. ETH Zurich must retain access to and control over such data at all times.

The use of cloud and social media services (e.g. Facebook, Google, Dropbox) in research, for exchange with researchers at other universities, or in teaching for exchange with students (lecture folders, etc.) **is permitted as long as no sensitive ETH Zurich data are affected and no third party rights, in particular privacy or intellectual property rights, are infringed.**

C. Contact

ITS Service Desk (<http://www.its.ethz.ch/servicedesk>)

¹ Compare Social Media Guidelines